

Minutes of the Steering Committee meeting of the
Northern California GeoMedia User's Group

August 14, 2002 10:00 – 12:00 am
510 La Gonda Way, Danville

Attendees:

Jeff Hobbs, Jeff Fiore, Tony Seebach
Alan Rich(Via Conf Call), Gene Warner (Via Conf Call)

Meeting started at 10:15 a.m.

1. Chapterness

NCIGUC got the rest of the signatures necessary for the chapter to register with the national IGUC. Jeff Fiore will organize the packet and send it to HSV and will send an announcement to Hobbs once we have been recognized as an official Chapter (if they don't contact him first).

2. 2002/2003 meeting calendar

The next major meeting will be in October.

The procedure was to first target months, then potential locations. Gene will then work with potential hosts to nail down specific dates, trying to get space for the 2nd Wednesday in each meeting month.

October 2002	(Wed.)	Milpitas
February 2003	(Wed.)	San Ramon Valley / Livermore
June 2003	(Wed.)	Fairfield / Sacramento

Other potential locations include: County of San Mateo

At each subsequent Steering comitee meeting we'll discuss the next meeting out.

3. Planning of next Major meeting

The meeting is scheduled for Wed. Oct. 9 - Alan will reserve for 8 a.m. - 4 p.m. Alan will try to get some computers - between 5 to 10 laptops possibly networked together.

Gene is getting Prizes - Mugs for all; T-Shirts for members who have registered on-line in advance. Gene will also have some literature available / possibly have some evaluation copies of GM5.0 available to hand out.

Other prizes could be a pass to take some online training.

Hobbs suggests that we try to get the local College professors to promote the meetings and attend.

Agenda for next major Meeting - Will be the same as we set up in the May steering committee meeting, with a few slight changes.

Refinement of the Schedule for the October Major Meeting:

10:00 - 10:20	Intro - JF & GW New GM Products/schedule
10:25 - 10:45	CSJ CIP
10:50 - 11:10	? Speaker
11:15 - 11:35	? Speaker
11:40 - 12:00	? Speaker
12:00 - 12:30	LUNCH
12:30 - 1:00	BreakOut - Data Connections
1:00 - 1:30	BreakOut - Plotting/Layout
1:30 - 1:40	Break
1:40 - 2:20	Hands-On - Plotting
2:20 - 3:00	Hands-On - FAQ

Jeff Fiore will contact Steve Hoffman to see if he'd attend the meeting.
Eric Bayer was nominated to line up the speakers for the remaining slots.
Jeff Fiore will bug Eric to do this.

4. Discussion of User's Survey

20 responses the day the e-mail push went out. This means that our results are skewed.

Should we weight the responses based on the number of meetings the respondent has attended?

We'll send another reminder to please respond to the survey. We'll also encourage people to do that at the October major meeting. Probably will need another reminder after the Oct. meeting.

Hobbs said that the web-site has been hit 1200 times.

5. New Business

We discussed using Web-Ex/ Conference call for the Steering committee meeting. It may raise attendance.

In the future - if the turnout looks very low we will try to arrange the meetings to take place virtually or to have some of the attendee's join via phone.

The schedule of Steering committee for the next year is as follows:

Note: re-requisites for venues are a phone line & internet connection.

Nov. 6.	Daneville
January 8 th	TBD
March 12 th	TBD
May 14 th	TBD
July 16 th	TBD

Hobbs will send an e-mail inviting members to speak at future meetings in an effort to foster grater interaction between the users.

It was decided that the secretary (Alan) should be taking over the e-mail pushes.

Meeting ends at - 11:48